

Military Service Schools/Military Experience Resources

It is **your** responsibility to request academic transcripts from **all** post secondary education institutions you have attended. Your military service schools and military experience also must be evaluated. These transcripts should be sent to the Pensacola State College Admissions Office. **Except for the Community College of the Air Force transcript, all other services' transcripts may be printed from online and hand carried to the Admissions Office.**

DVA **cannot** pay educational benefits beyond two terms without a prior credit evaluation being submitted by Pensacola State College. **Remember:** It is your responsibility to notify this office when the Pensacola State College Admissions Office informs you that your evaluation has been completed. At that time you should also submit a request for Pensacola State College to continue your certification to DVA. There could be a delay in an institution or agency providing your transcript or documentation. You should make your requests immediately.

DVA regulations prohibit Pensacola State College from certifying for payment courses that you have previously completed if that course(s) applies toward the degree program you are pursuing at Pensacola State College. It is your responsibility to avoid pursuing courses for which you may later receive transfer credit. If you are unsure how a course might be evaluated at Pensacola State College, consult your academic advisor. Below are the listed websites for the armed services:

Air Force Community College of the Air Force (**Official** transcript required)
CCAF/DESS
100 SOUTH TURNER BLVD
MAXWELL AFB GUNTER ANNEX, AL 36114
<http://www.au.af.mil/au/barnes/ccaf/transcripts.asp>

Army, Navy, Marines, Coast Guard Joint Services Transcripts
<https://jst.doded.mil/official.html>

Personnel who retired before 1986 should submit a copy of your DD214. To request a copy of your DD214:
<http://www.archives.gov/veterans/military-service-records/>

The National Archives and Records Administration
8601 Adelphi Road
College Park, MD 20740-6001
1-866-272-6272

Documents are to be submitted to the:
Admissions Office
Pensacola State College
1000 College Blvd
Pensacola, FL 32504